



Onsite Superintendent

About the Company

Black Mountain Construction builds and remodels exquisite master crafted homes/estates, remodels high rise interiors and builds multi-family apartments in the San Francisco Bay Area, Napa, Lake Tahoe, Los Angeles and surrounding regions. To see what we do and who we are, visit blackmountainconstruction.com.

Position Overview

The Onsite Superintendent position is responsible for providing on-site coordination for all phases of residential construction projects, including coordinating subcontractors, material, and equipment, ensuring that specifications are being strictly followed, and work is proceeding on schedule and within budget. Superintendent shall be responsible for scheduling, inspections, quality control, and jobsite safety.

Essential Job Functions

- Schedule subcontractors, consultants, and vendors in critical path to ensure timely completion.
- Perform quality control duties and responsibilities regarding the work being performed.
- Communicate with project team regarding ASI's, RFI's, and Material Submittals.
- Ensure that subcontractor is fully executing and complying with his contracted scope of work.
- Coordinate required inspections with local jurisdictions.
- Identify subcontractor non-compliance with safety, health, and environmental



quality standards.

- Identify conflicts in construction progress and communicate them to project team for resolution.
- Maintain daily log (written) of activities on the jobsite.
- Perform superintendent duties at multiple job sites simultaneously, if required.
- Ensure subcontractor has corrected all deficiencies identified by project team.
- Walk all units on project daily to monitor activities and assist in future planning.
- Preside over weekly subcontractor meetings designed to coordinate the work.
- Issue notices of non-compliance to subcontractors in regard to quality of work or scheduling.
- Ensure that the job site is always kept in a clean and organized manner.
- Perform job progress and completion punch list identification and completion.
- Opening the jobsite at beginning of the day and securing the jobsite at the end of the day.

Required Skills

Minimum of 5 years residential construction experience

- Working knowledge of all phases of construction, reading plans and able to lay-out, as well as specifications for all trades
- Ability to work with tools (hand & power) as needed to expedite project requirements
- Excellent communication and people management skills
- Strong organizational and time management skills with the ability to prioritize work assignments



- Strong computer skills with emphasis on Microsoft Office (Excel, Word, Outlook), Microsoft Project, Bluebeam, Procore
- Strong problem solving and troubleshooting skills
- Must have valid California Driver's license with clean DMV record and be able to pass background check
- Ability to get along with others under stress and function as a professional team player

What We Offer

The company offers the following benefits and pays 100% of medical, dental and vision premiums for employees and their dependent for Kaiser HMO plan and a buy-up option for an Anthem PPO plan.

- Medical
- Dental
- Vision
- Life Insurance
- Simple IRA with 3% matching after 6 months of employment
- Paid Time Off of up to 80 hours within a year
- 10 Paid Holidays
- Fun company events

Why Work with Black Mountain Construction?

We are a fun, easygoing bunch of professionals who take a lot of pride in the work we do. We acknowledge the contributions and talents of our biggest asset (our team members!) by providing recognition, on the job training and opportunities for advancement. We're looking for someone with a high-level of integrity, who shares our values as a business.



Black Mountain Construction is an Equal Opportunity Employer and will consider qualified candidates for employment pursuant to the San Francisco Fair Chance Ordinance