



Senior Project Engineer/Assistant Project Manager- High-End Residential Projects

About the Company

Committed to quality since 1989.

For over three decades, Black Mountain Construction has been delivering projects of exceptional quality and distinction. We believe your residence should reflect yourself and your vision.

Specializing in luxury estates, tower residences, remodels, and high-end retail construction, our experienced team takes great pride in every project we undertake. We are fueled by passion and thrive on the excitement and challenges of each endeavor.

Under the leadership of owner Jeffrey Woods, Black Mountain Construction upholds a commitment to quality and integrity. We believe in responsible and realistic building practices, ensuring the entire construction process is positive and rewarding. Jeff's hands-on management philosophy emphasizes communication and teamwork as fundamental pillars of our approach.

With a wealth of experience in the construction and early project development field, we bring together timeless craftsmanship and innovative expertise. Our dedication to excellence drives us to assemble a precision building team of true professionals and visionaries in architecture, interior design, and engineering. We have relationships with some of the best artisans, craftsmen and vendors from around the world. This collaboration allows us to meet and exceed our client's expectations, creating inspiring and enduring spaces.

Salary Range: 80 k -120 k

Position Overview

The Senior Project Engineer/ Assistant Project Manager will work alongside the Project Manager to ensure the successful delivery of high-end residential projects within the agreed timeline and budget. This role requires coordination with architects, designers, owners, field personnel, and subcontractors to ensure specifications are being strictly followed, and work is proceeding on schedule and within budget. The Senior Project Engineer/ Assistant Project Manager will also be responsible for scheduling, inspections, quality control, and job site safety.



Essential Job functions

- Assist the Project Manager in project planning, scheduling, and execution.
- Oversee and coordinate project activities, ensuring adherence to project scope, timelines, and budget.
- Communicate project status and updates to the Project Manager and stakeholders.
- Review and approve project deliverables.
- Manage and motivate project team members, including subcontractors and vendors.
- Coordinate with project architects, designers, owners, and field personnel.
- Responsible for Request for Information (RFI) and submittal process.
- Acts as the "information hub" for the project to office and field personnel to ensure continuity of work.
- Offers technical information to project supervisor to ensure work complies with applicable codes, drawings, and specifications.
- May coordinate change orders, expedite material and job site equipment, assist in preparation of estimates, and compile data to assist in analyzing project progress.
- Monitor and track project quality control metrics and activities on a regular basis, provide timely and accurate quality reports, and raise issues to PM or Superintendent as appropriate.
- Inspects all work to ensure compliance with plans and specifications.
- Ensures project documents are complete, current, and stored appropriately.
- Oversees performance of all trade contractors and reviews architectural and engineering drawings to ensure that all specifications and regulations are being followed.
- Ensure compliance with safety and quality standards on the job site.
- Attend project meetings and take meeting minutes.
- Perform other duties as assigned by the Project Manager.

Required Skills

- Minimum of 5 years residential construction experience, preferably high-end residential construction.
- Working knowledge of all phases of construction, reading plans, and the ability to lay-out, as well as specifications for all trades.
- Ability to work with tools (hand & power) as needed to expedite project



requirements.

- Excellent communication and people management skills.
- Demonstrated analytical and problem-solving skills.
- Strong organizational and time management skills with the ability to prioritize work assignments.
- Strong computer skills with emphasis on Microsoft Office (Excel, Word, Outlook), Microsoft Project, Bluebeam, Procore.
Strong problem-solving and troubleshooting skills.
- Must have a valid California Driver's license with a clean DMV record and be able to pass a background check.
- Ability to get along with others under stress and function as a professional team player.

What we offer

The company offers the following benefits and pays 100% of medical, dental and vision premiums for employees and 70% for the dependent for Kaiser HMO plan and a buy-up option for an Anthem PPO plan.

- Medical
- Dental
- Vision
- Life Insurance
- 401k with 4% matching after 6 months of employment
- Paid Time Off of up to 80 hours within a year
- 10 and more Paid Holidays
- Fun company events

Why Work with Black Mountain Construction?

We are a team of seasoned professionals with 35 years of experience in the industry. We take immense pride in our work and value the contributions and talents of our most significant assets, our team members. At Black Mountain Construction, we offer recognition, on-the-job training, and opportunities for advancement. If you are a high-integrity individual who shares our business values, we'd love to have you on board.

Black Mountain Construction is an Equal Opportunity Employer and will consider qualified candidates for employment pursuant to the San Francisco Fair Chance Ordinance

